

REQUEST: NON-COMPETITIVE CONTRACT

APPROVED

Commissioner of Finance & Administration

Date:

Each of the request items below indicates specific information that must be individually detailed or addressed as required. A REQUEST CAN NOT BE CONSIDERED IF INFORMATION PROVIDED IS INCOMPLETE, NON-RESPONSIVE, OR DOES NOT CLEARLY ADDRESS EACH OF THE REQUIREMENTS INDIVIDUALLY AS REQUIRED.

RFS # 440.00-376

STATE AGENCY NAME: Tennessee Department of Transportation (TDOT)

SERVICE CAPTION: Advanced Data Analysis Management (ADAM) - Transitioning codes and knowledge to TDOT

PROPOSED CONTRACTOR: University of Tennessee

CONTRACT START DATE: May 1, 2005
(if date is < 60 days after F&A receipt, attach required explanation)

LATEST POSSIBLE END DATE: April 30, 2010
(including ALL options to extend)

TOTAL MAXIMUM COST: \$554,115.00
(including ALL options to extend)

APPROVAL CRITERIA (select one):
☒ use of Non-Competitive Negotiation is in the best interest of the state
☐ only one uniquely qualified service provider able to provide the service

ADDITIONAL REQUIRED REQUEST DETAILS BELOW (address each item immediately following the requirement text)

(1) description of service to be acquired

The transitioning of the underlying codes and knowledge of ADAM software to appropriate TDOT Information Technology (IT) personnel, as well as enhancements on its reports currently being generated.

(2) explanation of the need for or requirement placed on the procuring agency to acquire the service:

TDOT has maintained an extensive traffic monitoring database that includes traffic volumes, statewide traffic coverage, vehicle classification, and truck weight information. ADAM acquires, filters, processes, analyzes, archives and manages this traffic data and information. Through this contract, IT personnel will be trained to enhance/alter certain functionalities of ADAM in-house. This project will include ADAM technology transfer, traffic growth rate analysis, specific formatting for reports required by the Federal Highway Administration, vehicle classification data analysis, project verification analysis, traffic operations data analysis and continued technology support.

(3) explanation of whether the service was ever bought by the procuring agency in the past, and if so, what method was used to acquire it:

Yes, ADAM software development began in 1995 through contracts with the University of Tennessee (Contract CUT 096 and Contract CUT 299.) At the time the University of Tennessee was selected, the Finance & Administration policy exempted institutions of higher education from the non-competitive approval process. Therefore, RFP's were not utilized. The University of Tennessee was selected because of their previous work on similar projects.

(4) name and address of the proposed contractor's principal owner(s)
(not required if proposed contractor is a state education institution)

(5) evidence that the proposed contractor has experience in providing the service and evidence of the length of time the contractor has provided service:

The University of Tennessee has successfully completed all work done on ADAM since its inception.

(6) documentation of OIR endorsement of the Non-Competitive procurement request:
(required only if the subject service involves information technology)

select one:

☐

Documentation Not Applicable to this Request

☒

Documentation Attached to this Request

(7) documentation of Department of Personnel endorsement of the Non-Competitive procurement request:
(required only if the subject service involves training for state employees)

select one:

☒

Documentation Not Applicable to this Request

☐

Documentation Attached to this Request

(8) description of procuring agency efforts to identify reasonable, competitive, procurement alternatives rather than to use non-competitive negotiation

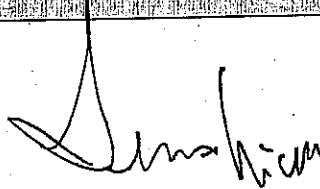
As described in question 3, at the time this program was begun, institutions of higher education were exempted. UT had successfully completed projects of a similar nature and were the logical university to proceed with this project.

(9) justification of why the state should acquire the service through Non-Competitive Negotiation rather than through a competitive process:
(Being the "only known" or "best" service provider to perform the service as desired will not be deemed adequate justification.)

As this is a continuation of the development and now includes training, it is in the best interest of the State to contract with the UT. No other contractor has experience, knowledge, or expertise in ADAM.

AGENCY HEAD REQUEST SIGNATURE:

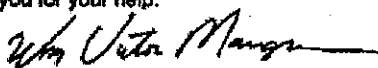

(must be signed by the ACTUAL procuring agency head as detailed on the Signature Certification on file with OCR — signature by an authorized signatory will be accepted only in documented exigent circumstances)



SIGNATURE DATE:

1/6/05

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TO:	BH Ezell, Chief Information Officer Office for Information Resources	FAX # 532-0471
FROM:	NAME, TITLE Vic Mangrum, Director, TOOT IT Division	FAX # 741-0861
DATE:	DATE November 29, 2004	
RF#	NUMBER 440.00-376	
RE:	OIR Procurement Endorsement Documentation for — Traffic Monitoring Data Analysis	
NUMBER OF FAX PAGES (INCLUDING COVER): 7		
<p>The proposed, service procurement documents referenced above are hereby forwarded to the Office for Information Resources (OIR) for review. The subject scope of services appears to include information systems services or information technology support activities.</p> <p>This communication seeks to ensure that OIR is aware of the procurement and has an opportunity to review the matter to determine whether OIR is supportive. Please indicate OIR endorsement of the procurement described by signature below and return this communication at your earliest convenience (note the return FAX number above).</p> <p>If you have any questions or concerns about this matter, please call Vic Mangrum at 615-532-8667.</p> <p>Thank you for your help.</p> <p></p> <p>Attachment</p>		
OIR ENDORSES THE SUBJECT PROCUREMENT REQUEST		
		12-1-04
Office for Information Resources		Date